

# NICKLAUS GOLF CALENDER

## 2025 CORPORATE ORDER FORM

DATE OF ORDER (MM/DD/YYYY): \_\_\_\_\_ P.O. NUMBER: \_\_\_\_\_ REQUESTED DATE: \_\_\_\_\_

### CALENDAR RATES (PRICE INCLUDES BLACK IMPRINT ON PANEL)

Quantity:	50+	100+	150+	200+	400+	1,000+	2,000+	4,000+
Unit Rate:	\$14.95 (Q)	\$12.95 (Q)	\$11.75 (R)	\$10.75 (S)	\$9.95 (S)	\$9.25 (S)	\$8.75 (T)	CALL FOR PRICING

#### CALENDAR IMPRINT DETAILS

- Allow 3 weeks for delivery upon imprint proof approval; Imprinting begins September 15th on all orders; 100 unit minimum — less than 100 units require surcharge of \$100
- \$40 set-up charge for new imprint
- \$0.95 per calendar for color (CMYK) imprint
- \$0.90 per cardboard envelope

NEW SUPPLIED IMPRINT     NGC CREATE IMPRINT     USE 2024 IMPRINT     USE 2024 IMPRINT WITH CHANGES  
IMPRINT SIZE: 14' X 2.25' | EMAIL CMYK PDF FILE TO: NICKCAL@LEGENDARYPMG.COM

**QUANTITY:** \_\_\_\_\_ X **UNIT RATE:** \_\_\_\_\_ = **SUB TOTAL:** \_\_\_\_\_

→ **SHIPPING & HANDLING (17% OF SUB TOTAL):** \_\_\_\_\_

→ **ADD \$40** set-up charge for new imprint: \_\_\_\_\_

→ **ADDITIONAL SHIPPING LOCATIONS** QUANTITY: \_\_\_\_\_ X \$20.00: \_\_\_\_\_

→ **COLOR IMPRINT** QUANTITY: \_\_\_\_\_ X \$0.95: \_\_\_\_\_

→ **CARDBOARD ENVELOPE** QUANTITY: \_\_\_\_\_ X \$0.90: \_\_\_\_\_

→ **CALENDAR INSERTED INTO ENVELOPE** QUANTITY: \_\_\_\_\_ X \$0.40: \_\_\_\_\_

→ **OTHER COSTS (EXPLAIN)** \_\_\_\_\_ :

→ **PRE-TAX TOTAL:** \_\_\_\_\_

→ **ADD SALES TAX** where applicable (Florida & Ohio): \_\_\_\_\_

**INVOICE (DUE IMMEDIATELY)** → **TOTAL:** \_\_\_\_\_

→ **PLEASE LIST SPECIAL SERVICES BELOW AND ON SECOND PAGE** ←

#### CLIENT BILLING INFORMATION:

Contact: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

#### SHIPPING INFORMATION (IF DIFFERENT):

Contact: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State/Province: \_\_\_\_\_ Zip: \_\_\_\_\_ Country \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

**SIGNATURE REQUIRED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

The contact whose signature appears above has full power and authority to execute this order, which is a legal agreement.

# NICKLAUS GOLF CALENDER

## 2025 CORPORATE ORDER FORM

SPECIAL SERVICES OR NOTES

# IMPRINT SPECIFICATIONS

## IMPRINT AREA SPECIFICATIONS

Trim: 14" x 2.25"

Live area: Imprint artwork must be within 13.5" x 1.75" area (no bleed).

## GENERAL ARTWORK GUIDELINES

- All art must be high-res. (300 dpi). Web images are not accepted.
- Supply all necessary artwork including all fonts and images.
- InDesign/Photoshop/Illustrator/Acrobat files only.
- Outline or embed all necessary fonts in .pdf/.eps submissions.
- Include registration marks to ensure proper placement on imprint panel.
- Imprint templates are available.
- Files can be emailed if file size is under 10MB.

## FAXED ART

No faxed artwork is acceptable. Artwork faxed is to be a guideline for viewing changes.

## ELECTRONIC ART

- InDesign CC File or lower version (with collected fonts/images)
- PDF File (High-resolution with all fonts embedded)
- Illustrator CC File or lower version (All fonts must be outlined)
- Photoshop CC File or lower version

## ARTWORK RETURN

No artwork is returned with orders. All client art is retained and archived for a 2-year period and may be requested for use in future years.

# POLICIES

## ACKNOWLEDGEMENT OF ORDER

Order will be acknowledged as having been received within 72 hours of it being placed by phone, or internet/email using contract or Purchase Order request. The preferred method of acknowledgement is by email. If no acknowledgement of order has been issued within that time frame it is advised contact be made with supplier.

## CANCELLATIONS

No cancellation will be accepted 48 hours from the time artwork has been approved by the calendar supplier. Cancellations may be provided by phone but the same must be accompanied in writing (email) within 48 hours of the time the cancellation request is delivered.

## DELIVERY

Please allow three (3) weeks from the time artwork is approved for delivery of product. JNGC will make every effort to reduce the time between approval and delivery but cannot guarantee a date of delivery any earlier than three (3) weeks.

## SHIPPING

All orders carry standard shipping charges. If customer requests a specific Ground or Air carrier an approved shipping account number must be on file before an order is scheduled for delivery. UPS and FedEx are accepted in the U.S.A. along with DHL when shipping internationally.

## INCREASED ORDER SIZE

Supplier will retain unit and imprint pricing for any and all add-on orders only if artwork is identical to that of the original order. All add-on orders requiring new or altered art will be construed as "new" and priced according to industry and contract standards stated on the order form.

## RUSH ORDERS

Twenty percent (20%) of the base calendar order, not including imprint or shipping charges, will be charged to an order if a RUSH request for production is submitted and accepted. RUSH orders are for deliveries in less than two (2) weeks or less and cannot exceed 150 units.

## PROOFS

All proofs will be provided by email using an artwork attachment in PDF format. Adobe Reader software is required to view and approve PDF proofs.

## COPY & ART CHANGES

Supplier design staff will provide reasonable changes to artwork if requested. Changes to copy (i.e. Addresses, phone numbers, web site, etc.) are all acceptable. Changes to font (type face) and to a font's colors are acceptable.

A maximum of two (2) requests for changes are allowed. After two (2), there will be a fee for a change. All fees are considered Special Services and will be confirmed via email and added to the invoice.

No alterations to logo art consisting of either color, form or copy/edit will be made without clear, written (email) permission from the customer. Email that requests logo art change(s) are considered binding and supplier will not be held responsible for any legal actions occurring as a result of imprinting or the subsequent distribution of calendars.

## GRAPHIC DESIGN AVAILABLE

Our graphic design department can create a professional and attractive imprint for you. Please call for pricing:

## NICKLAUS GOLF CALENDAR

(561) 670-2807

Email: NickCal@LegendaryPMG.com

## SPECIAL SERVICES – INSERTION

Supplier can provide calendars in envelopes (sealed or unsealed) in order to simplify future client product deliveries. Add-on charge: \$0.40 per insertion.

## SPECIAL SERVICES – FULFILLMENT

Supplier provides complete fulfillment operations. Call for quote and a description of the items necessary to proceed. All fulfillment operations are private and at the customer's request only.

## HOLIDAY/VACATION

Supplier offices are closed December 24, 25 and 31, 2024 and January 1, 2025. Orders are not accepted during this time. Orders with delivery dates during this time will be guaranteed (not including December 24 – 25, 2024; January 1, 2025).

## CREDIT POLICY – NEW CUSTOMER

Supplier requires any customer placing an order for the first time pay twenty percent (50%) of the gross value within 21 business days of order acceptance. Supplier will provide billing to facilitate partial payment with balance due billing issued on the scheduled date of delivery.

## ENDORSEMENTS

Designs, logo illustrations, and the personal and corporate names are not an endorsement of the Nicklaus Golf Calendar or that of Nicklaus Companies. Imprinting is simply an indication of the capabilities of the calendar and its production facility.

## NICKLAUS GOLF CALENDAR

3020 Fairlane Farms Road, Suite 3, Wellington, FL 33414

(561) 670-2807

Email art to: NickCal@legendarypmg.com